

## Change Notification ERP System Installation

April 2015

Dear Valued Customer:

To meet and exceed industry best practices in material planning, production scheduling, material control and distribution, a new ERP system was installed for use within the Mediatech Facility located in Manassas, VA. The new system has been validated to ensure all Critical to Quality attribute requirements controlled by the system, such as lot release, material traceability, and material expiration handling meet or exceed the same specifications and regulations as the previous system.

The fit and function of the products manufactured by Mediatech are not impacted by this change. All specifications and product quality requirements will still meet results per the current standards. The only customer-facing change will be a new lot numbering system which is as follows:

Lot number: xxxyyzzz

xxx is the Julian Date (ex. 013 is the 13<sup>th</sup> of January)

yy is the two digit year (ex. 15 for 2015)

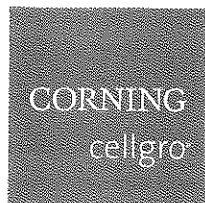
zzz is the sequence number of lot number generated worldwide, so the 5<sup>th</sup> lot created on Jan 13<sup>th</sup>, 2015 would have the 005 as the sequence

Result: Lot number = 01315005

Products manufactured after April 20<sup>th</sup>, 2015 will utilize the new lot number format.

All Mediatech products meet the consistency and quality levels that have previously been validated in your labs. Mediatech and Corning are committed to providing our customers with consistently high quality products, and we are making these changes in support of this commitment.

If you have any questions regarding this change, please contact Mediatech Quality Technical Services ([MTTechserv@corning.com](mailto:MTTechserv@corning.com) or (800) CELLGRO (235-5476)).



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